

**A RESOLUTION BY**

**03-12-0546**

**CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/HDR/W.L. JORDEN, INC., A JOINT VENTURE FOR FC-6710-96C, ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES TO PROVIDE DESIGN AND ENGINEERING SERVICES FOR SIDEWALK DESIGN LAYOUT ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY FIVE THOUSAND FOUR HUNDRED DOLLARS (\$195,400.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE FOLLOWING FUND ACCOUNT AND CENTER NUMBERS: 1C45 574001 M23F053292BG, (\$33,100.00); 1C45 574001 M23F052992BG, (\$74,100.00); 1C45 574001 M23F053592BG, (\$59,100.00); and 1C45 57400 1M23F052892BG, (\$29,100.00).

**WHEREAS**, the City of Atlanta ("City") did enter into FC-6710-96C, Annual Contract for Architectural and Engineering Services; and

**WHEREAS**, the Department of Public Works requires architectural and engineering services for the design of sidewalks in an amount not to exceed One Hundred Ninety Five Thousand, Four Hundred Dollars (\$195,400.00); and

**WHEREAS**, the Interim Commissioner of the Department of Public Works and the Chief Procurement Officer of the Department of Procurement have recommended that Delon Hampton & Associates/W.L. Jorden and Company, Inc. a Joint Venture provide Architectural and Engineering Services.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor be and is hereby authorized to approve a Notice To Proceed with Delon Hampton & Associates/HDR/W.L. Jorden, Inc., a Joint Venture, for FC-6710-96C Annual Contract for Architectural and Engineering Services in an amount not to exceed One Hundred Ninety Five Thousand Four Hundred Dollars (\$195,400.00); and

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor, to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that this Notice to Proceed should not become binding on the City, and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

**BE IT FURTHER RESOLVED**, that all services for said Notice to Proceed shall be charged to and paid from the following Fund Account and Center Numbers: 1C45 574001 M23F053292BG, (\$33,100.00); 1C45 574001 M23F052992BG (\$74,100.00); 1C45 574001M23F053592BG (\$59,100.00); and 1C45 574001 M23F052892BG (\$29,100.00).



## CITY OF ATLANTA

55 TRINITY AVE., SW, ATLANTA, GEORGIA 30335-0324

SUITE 4500, CITY HALL - SOUTH

OFFICE: (404) 330-6739

FAX: (404) 658-7978

DEPARTMENT OF PUBLIC WORKS

**SHIRLEY FRANKLIN**  
**MAYOR**

**John W. Griffin, Jr.**  
Interim Commissioner

### MEMORANDUM

Date: March 19, 2003

To: Adam L. Smith, Chief Procurement Officer  
Bureau of Purchasing & Real Estate

From: John W. Griffin, Jr., Interim Commissioner  
Department of Public Works

Re: **Ammendment to Architectural & Engineering Services**

Please find attached a requisition addressing the above-mentioned subject.

The Department of Public Works has reviewed proposals from the Annual A/E consultants currently under contract with the City of Atlanta for design services. Upon this review, the Department of Public Works recommends, utilizing the design services of HDR/DHA, Joint Venture for the following projects:

- |  |                    |
|--|--------------------|
| 1. <b>Collier Road Sidewalk Design</b> (fr Howell Mill Road to Peachtree).   | <b>\$33,100.00</b> |
| 2. <b>Memorial Drive Sidewalk Design</b> (fr Moreland Ave to Candler Rd).    | <b>\$74,100.00</b> |
| 3. <b>Childress Drive Sidewalk Design</b> (fr Cascade Rd to Campbellton Rd). | <b>\$59,100.00</b> |
| 4. <b>Lawton Street Sidewalk Design</b> (fr Oglethorpe Ave to Lucille Ave).  | <b>\$29,100.00</b> |

We seek your assistance in preparing Legislation that will authorize the issuance of an NTP for this work, not to exceed \$195,400.00

Should you have further questions regarding this matter, please do not hesitate to contact me at (404) 330-6245.

xc: Robert Shelor, Capital Projects Officer, Office of the Mayor  
Keith Brooks, Contracting Officer, BPPE  
Rholanda Malveaux-Stanberry, Contracting Officer, BPPE  
Felicia Strong-Whitaker, Director, BPPE  
Ladun Esan, P.E., Infrastructure Program Administrator, DPW  
Madelyn M. Grant, Public Works Technical Manager, DPW  
Femi Fayemi, Interim Manager, Sidewalks  
file



ONE COMPANY Many Solutions™

February 4, 2003

Ms. Lisa Johnson  
City of Atlanta  
Department of Public Works

Re: Design of Sidewalk Projects

Dear Ms. Johnson:

The HDR/DHA Joint Venture is pleased to have the opportunity to present our team's proposal for the above referenced projects. Our Atlanta-based Team brings a proven track record of performance on past City of Atlanta projects. We are enthusiastic about the opportunity to extend out Team's established relationships with the City of Atlanta.

We look forward to providing the design services sought by the city. Key staff proposed by our Team are seasoned veterans familiar with the needs and challenges of sidewalk projects in the City of Atlanta. They bring to the city the proven leadership, project management, construction management and engineering expertise and experience needed for successful implementation. Our Team staff are also familiar with Georgia DOT requirements and the required processes used for project approval.

Please do not hesitate to call with questions. We would be happy to further discuss our interest and qualifications at the City's convenience.

Sincerely,  
HDR Engineering, Inc.

Douglas Hooker, PE  
Project Principal  
Vice President

HDR Engineering, Inc.

1908 Cliff Valley Way NE  
Suite 200  
Atlanta, GA 30329-2472

Phone: (678) 420-5400  
Fax: (404) 634-2964  
www.hdrmc.com

**Cost Proposal for:**

Ms. Lisa Johnson  
Department of Public Works  
City of Atlanta

**Re: Design of Sidewalk Projects**

**HDR, Inc / DHA** are pleased to submit this proposal for sidewalk design services in the city of Atlanta. For purposes of this cost proposal, the following terms shall apply:

**Owner/Client:**      **City of Atlanta**  
Bureau of Purchasing and Real Estate  
55 Trinity Avenue, SW; Suite 1790  
Atlanta, GA 30335

**Consultant:**        **HDR, Inc./DHA Joint Venture**  
1908 Cliff Valley Way, Suite 200  
Atlanta, GA 30329

**General:** The contents of the proposed services are based on the information provided in a pre-bid meeting held on January 24, 2003. The proposed projects will include the following sidewalk locations:

- Roswell Road/SR 9 (from Peachtree Road to City Limit)
- Collier Road (from Howell Mill Road to Peachtree)
- Memorial Drive (from Moreland Avenue to Candler Road)
- Hollywood Road (from Bolton Road to Bankhead Hwy)
- Childress Drive (from Cascade Road to Campbellton Road)
- Lawton Street (from Oglethorpe Avenue to Lucille Avenue)

It is our understanding that our scope of services involve producing construction documents for sidewalks along the above listed streets. The projects will require coordination with GDOT requirements. The engineering plans do not include design of gas, power, or communications utilities. The engineering plans will include design and adjustment to existing storm water drainage systems made necessary by the addition of sidewalks.

## **FEE STRUCTURE:**

### **Roswell Road/SR 9**

Task 1.0 Concept Report	\$ 1,540
Task 2.0 Section 106	\$ 2,560
Task 3.0 Categorical Exclusions	\$ 1,500
Task 4.0 Schematic Design	\$ 5,500
Task 5.0 Design Development	\$11,000
Task 6.0 Right-of-way Plans	\$ 1,280
Task 7.0 Construction Documents	\$21,600
Task 8.0 Project Close-out Walk-thru	\$ 1,920
Task 9.0 Construction Administration/Permit	\$12,200
Base Fee Total	\$59,100

### **Collier Road**

Task 1.0 Concept Report	\$ 1,540
Task 2.0 Section 106	\$ 2,560
Task 3.0 Categorical Exclusions	\$ 1,500
Task 4.0 Schematic Design	\$ 2,900
Task 5.0 Design Development	\$ 5,820
Task 6.0 Right-of-way Plans	\$ 1,280
Task 7.0 Construction Documents	\$ 7,200
Task 8.0 Project Close-out /Walk-thru	\$ 1,920
Task 9.0 Construction Administration/Permit	\$ 8,380
Base Fee Total	\$33,100

### **Memorial Drive**

Task 1.0 Concept Report	\$ 1,540
Task 2.0 Section 106	\$ 2,560
Task 3.0 Categorical Exclusions	\$ 1,500
Task 4.0 Schematic Design	\$ 7,000
Task 5.0 Design Development	\$ 14,820
Task 6.0 Right-of-way Plans	\$ 1,280
Task 7.0 Construction Documents	\$ 28,980
Task 8.0 Project Close-out /Walk-thru	\$ 1,920
Task 9.0 Construction Administration/Permit	\$ 14,500
Base Fee Total	\$74,100

### **Hollywood Road**

Task 1.0 Concept Report	\$ 1,540
Task 2.0 Section 106	\$ 2,560
Task 3.0 Categorical Exclusions	\$ 1,500
Task 4.0 Schematic Design	\$ 6,600
Task 5.0 Design Development	\$13,200
Task 6.0 Right-of-way Plans	\$ 1,280
Task 7.0 Construction Documents	\$27,600
Task 8.0 Project Close-out/Walk-thru	\$ 1,920
Task 9.0 Construction Administration/Permit	\$13,900
<b>Base Fee Total</b>	<b>\$70,100</b>

### **Childress Drive**

Task 1.0 Concept Report	\$ 1,540
Task 2.0 Section 106	\$ 2,560
Task 3.0 Categorical Exclusions	\$ 1,500
Task 4.0 Schematic Design	\$ 5,500
Task 5.0 Design Development	\$11,000
Task 6.0 Right-of-way Plans	\$ 1,280
Task 7.0 Construction Documents	\$21,600
Task 8.0 Project Close-out/Walk-thru	\$ 1,920
Task 9.0 Construction Administration/Permit	\$12,200
<b>Base Fee Total</b>	<b>\$59,100</b>

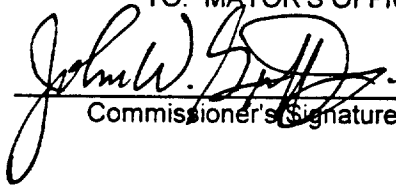
### **Lawton Street**

Task 1.0 Concept Report	\$ 1,540
Task 2.0 Section 106	\$ 2,560
Task 3.0 Categorical Exclusions	\$ 1,500
Task 4.0 Schematic Design	\$ 2,000
Task 5.0 Design Development	\$ 4,000
Task 6.0 Right-of-way Plans	\$ 1,280
Task 7.0 Construction Documents	\$ 7,300
Task 8.0 Project Close-out /Walk-thru	\$ 1,920
Task 9.0 Construction Administration/Permit	\$ 7,000
<b>Base Fee Total</b>	<b>\$29,100</b>

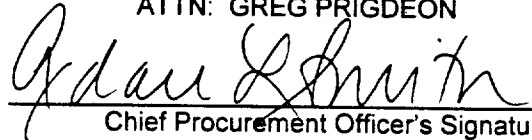
The above fee structure does not include the cost for surveying. We note that the city will provide a topographic and boundary survey for each road corridor. The timely completion of each project is based on receipt of a survey and boundary by March 3, 2003.

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

  
Commissioner's Signature

ATTN: GREG PRIGDEON

  
Chief Procurement Officer's Signature

Originating Department: Public Works

Contact Person: Rholanda Malveaux  
(X6938)

Committee(s) of Purview: City Utilities

Council Deadline: March 17, 2003

Committee Meeting Dates(s): April 1-2, 2003

Full Council Date: April 21, 2003

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ISSUE A NOTICE TO PROCEED WITH DELON HAMPTON & ASSOCIATES/HDR/W.L. JORDAN, INC. A JOINT VENTURE, FOR FC-6710-96C ANNUAL CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES, TO PROVIDE DESIGN AND ENGINEERING SERVICES FOR SIDEWALK DESIGN LAYOUT ON BEHALF OF THE DEPARTMENT OF PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY FIVE THOUSAND FOUR HUNDRED DOLLARS (\$195,400.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM THE FOLLOWING FUND ACCOUNT AND CENTER NUMBERS: 1C45 574001 M23F053292BG (\$33,100.00); 1C45 574001 M23F052992BG (\$74,100.00); 1C45 574001 M23F053592BG (\$59,100.00); and 1C45 574001 M23F052892BG (\$29,100.00).

**BACKGROUND**

TO PROVIDE DESIGN AND ENGINEERING SERVICES FOR SIDEWALK LAYOUT.


FINANCIAL IMPACT (if any)

\$ 195,400.00


***Mayor's Staff Only***

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Received by Mayor's Office:

 3-19-03  
(date)

Reviewed by:

  
(initials)

(date)

Submitted to Council:

(date)

Action by Committee: ☐ Approved ☐ Adversed ☐ Held ☐ Amended

☐ Substitute ☐ Referred ☐ Other